

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
26 March 2018 Minutes**



- I. CALL TO ORDER – Vice Chairman Robert Lightstone called the meeting to order at 6:00pm. Committee members and Alternates present were Terry Adair, Jim Alexander, Bryan Barthelme, Carrie Kelly, Ted Klapka, and Craig Nixon. Mr. John Deatrick (Director of Public Works & Transportation and Airport Manager), Gary Whipple (Capital Projects Manager) and Bob Carlton (Staff Advisor) were in attendance from St. Mary's County Department of Public Works and Transportation. Four members of the airport community and public attended.

- II. Guest presentation by S. Hunt Aero LLC.: Ken Reed presented a detailed and informative briefing on recent airport development efforts at St Mary's County Regional Airport. Of note, there are now 141 General Aviation Hangars, a 10,000 sq ft Commercial Hangar and a UMD operated Technology Incubator. The committee was pleased and appreciative of the detail in the briefing and the benefits to the community that have come from S. Hunt Aero's recent efforts.

- III. FBO & LEASEHOLDER REPORTS
 1. Nothing significant to report.

- IV. Dept of Public Works & Transportation
 1. Airport Capital Improvements
 - i. Runway Extension Concept Plan approved by DPW&T and will be presented at April AAC meeting.
 2. Development Review Update: nothing to report
 3. Airport Operations and Maintenance:
 - i. Transient Ramp area moved to Piedmont hangar ramp area. New spots are painted and clearly marked.
 - ii. Update to the Airport zoning is underway with Land Use and Growth Management.

- V. CHAIRMAN'S REPORT
 1. The 2017 Annual Report was approved unanimously.

- VI. PUBLIC COMMENTS: None

- VII. Review / Approval of Minutes:
 1. The February Minutes were approved as submitted.

- VIII. Old Business
 1. The Airport Rules Draft Ordinance, Permittee Agreement review, and General Permit review remains tabled have been reviewed by outside consultant and comments were provided to DPW&T. Further, DPW&T is querying other Maryland Airports about their Permit process. DPW&T will brief this at April meeting.
 2. The Committee again noted these items remain a priority for implementation.

- IX. New Business:
 1. The Committee unanimously passed a resolution of support for Maryland Senate Bill S.212 for removing Taxes on certain aeronautical activities.

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
26 March 2018 Minutes**



2. The UAS symbol ^{should} ~~will~~ be added to Sectional Chart showing UAV activity at 2W6.
3. The Annual Airport Inspection by the Airport Advisory Committee is planned for Saturday 12 May 2018.

X. NEXT MEETING –The April meeting will be held on 23 April 2018 at 6pm at the Airport Terminal Building.

XI. OPEN ACTIONS

1. Post Airport Ordinance Draft to Airport Group website
 - i. To be referred to Outside Consultant for review and advice.
2. Obtain services of Aviation Insurance Consultant for Minimum Standards update. Action DPW&T. Done (see 1)
3. Provide proposed updated Permittee Agreement at AAC (May 2017 mtg) – Complete
 - i. Lease Holder review and response on proposed Permittee Agreement (Aug meeting)-Complete.
 - ii. To be referred to Outside Consultant for Review and advice.
4. Additional Windssocks and Anemometer Relocation
5. Wash Rack compliance with new MDE Regulation.
 - i. Action DPWT to measure runoff contamination.
 - ii. Determination if formal Wash Rack is needed.
6. UMD ADS-B Repeater Systems details. Action DPW&T.
7. Review of process for non-tenant Aeronautical Service Providers to obtain access to 2W6. To be referred to Outside Consultant for Review and advice. To be briefed at April 2018 meeting.
8. Annual Airport Inspection by the Airport Advisory Committee is planned for Saturday 12 May 2018.

XII. ADJOURNMENT- The meeting was adjourned at 7:08pm.

Submitted,

Handwritten signature of Ted Klapka in black ink.

Ted Klapka

Secretary

Approved,

Handwritten signature of Eric Pratson in black ink.

Eric Pratson

Chairman